6th September 2024

Dear Parent/Carer,

IT Changes

Over the summer, we conducted many IT projects including upgrades to the Wi-Fi, gates, food payment and transitioning away from Google Classroom/Drive to Microsoft 365.

Microsoft 365 and Homework

We will be using Microsoft Teams rather than Google Classroom for Teaching and Learning with our students which includes homework. Staff are working with students in lessons to support them with these changes. Years 7-9 are having lessons to support them getting used to new software in their Computer Science lessons, Year 10 had lessons in Computer Science at the end of last term and Years 11-13 are working with their tutors. All homework will now be set using Microsoft Teams which students can access via the desktop app, mobile app or a browser. A copy of all homework will be available to parents/carers via the MyChildAtSchool app (available from the app store on your phone). Students should log into Microsoft 365 using their Marling email address and password username@marling.school. Student timetables are also available through the calendar on Microsoft 365.

To log into our systems outside of the school site, students will need to authenticate their account with the Microsoft Authenticator for cyber security reasons. This can be downloaded via the app store. If your child does not have access to a mobile device, please complete the below form to request to remove two factor authentication and we will facilitate this on an individual basis.
Two Factor Authentication Removal Request

Some students may find the notifications presented by apps overwhelming and disruptive to their personal lives and wellbeing. Students do not have to have notifications on Teams enabled and they can simply open the app when they are choosing to study and complete their homework. We encourage you to have open conversations with your child about whether to enable or disable notifications.

Bromcom App

Students can download the Bromcom app for their phones for use at home. This displays timetables, behaviour and attendance information. To log into the Bromcom app, students need to:

Go to the app store and download the Bromcom Student App
Click on Magic Link
Type in the school ID – 14461 and their school email address

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Access your school email through Outlook to get your Magic Link. They may need to use authenticator for this. Students will have an email that has been sent to their school email. You will need to click the link sent in your email.

If students are struggling with accessing any technology or homework, we encourage them to speak to their tutors in the first instance.

ID Cards

To replace a lost ID card, pay on ParentPay. Once payment is confirmed, a new card will be issued.

Student Devices

The final deadline for late orders of student devices is **Friday 13 September at 3pm**. After this time, no orders for devices can be placed until after October half term.

Parents of Year 7,10, 12 and 13 were previously contacted about the device scheme at the end of the summer term.

https://www.concero.education/marling-school-11-device-scheme/

We have had to update the codes to order the devices for our final order which are below:

Year 7 = CBAT2024Y7EXTRA
Year 10 = CBAT2024Y10EXTRA

If your child's device is not working and he is in another year group, please contact Mrs Lee – cel@marling.school

For any questions about the leasing scheme that you would like to ask Concero, please put a ticket in with them via their website https://devicescheme.concero.education/support/home

Best wishes,

Catherine Lee
Digital Learning Lead